The Fast Track input system is a replacement for the traditional multi-part form. Report processing and distribution are still conducted on a monthly basis.

The key features of the system are:

- Create new cost sharing account
- Change existing cost sharing account
- Validate data length and format
- Print input forms
- View most recently printed report on-line

Requirements:

- Networked PC or Mac running Internet Explorer or Netscape Navigator
- UH-FMIS Fast Track username and password

References:

- OMB Circular A-110, Section 23 – Cost Sharing
- APM A8.947, Accounting for Cost Sharing
- APM A8.910, Attachment A, b.6. – Cost Sharing and Matching
- Cost sharing fringe benefit rates table

Key deadlines/notes:

- Input cut-off is set at the last day of the month
- Dean or Department Chair approval is not required for on-line form (Signature line available on printed form)
- Reports are run on a one-month lag (e.g. Input due December 31st is for the December report that is processed and distributed around the first week of January)
- ORS will notify Fiscal Officers via uhfo-l@lists.hawaii.edu when cost sharing reports are available on PageCenter